

COMPETITION BUDGETING

for Gym Owners & Program Directors

When budgeting for your events you may want to estimate your fees and overhead in advance and carry that expense over all of the participants attending. This will lower the financial impact that often falls on the Program (and ultimately the Gym Owner). Divide the total cost (Competition Fees and Staff Expenses) by the number of athletes attending the event to find the more realistic Cost Per Athlete to budget for.

EVENT RELATED FEES		STAFF RELATED FEES		TOTAL FEES	
Competition Fee	\$	Daily Hotel Rate	\$	Total Event Fees	\$
# of Participants		Daily Meal Allowance	\$	Total Staff Expenses	\$
Comp Fee Total (Fee X Participants)	\$	Travel to Event	\$	Total Cost	\$
Crossover Fee	\$	Travel from Event	\$	Total Participants	
# of Crossovers		Entertainment		Total Cost Divided by Total Participants	\$
Crossover Fee Total (Fee x Crossovers)	\$	Misc. Costs (Event Shirts/Goody Bags)	\$	Total Fee Per Participant	\$
Additional Fees	\$				
Additional Notes and Expenses:					

Additional items to consider:
 Hotel Parking • Venue Parking • Airport Parking • Coaches' Per Diem • Coaches' Pay • Staff Dinner

Multiply Your Total Staff Expenses by your Total Number of Staff Attending.
 Then multiply the total Staff Expenses by the number of Total Travel Days \$

Notes:
